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**ABER VALLEY COMMUNITY COUNCIL**  
**CYNGOR CYMUNED CWMABER**

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**MINUTES OF THE ANNUAL GENERAL MEETING OF THE ABOVE COUNCIL**  
**HELD AT ABERTRIDWR COMMUNITY CENTRE**  
**ON THURSDAY 17<sup>TH</sup> MAY 2018**

**PRESENT:**

Chairperson: Councillor E. P Prendergast

Councillors: M. Battle, D. Berry, L. Binding, J. Roberts, M. Stretch,  
P. Yandle

Clerk: S. Hughes

**APOLOGIES:**

Councillors: D. Daniels, A. Diblasi, T. Richards, J. Taylor

**2. DECLARATIONS OF INTEREST**

Councillors and Officers were reminded of their personal responsibility to declare any personal and/or prejudicial interests(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and Clerk.

**3. MINUTES**

The minutes of the last Annual General Meeting held on 17<sup>th</sup> May 2017 were reviewed.

**4. ELECTION OF CHAIRPERSON**

Councillor E. P. Prendergast was elected as Chairperson and chaired the remainder of the meeting.

Members thanked Councillor D. Berry for all the duties he undertook in his role as the Chairperson for 2017/18.

**5. ELECTION OF VICE CHAIRPERSON**

Councillor D. Daniels was elected as Vice Chairperson.

**6. DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor E. P. Prendergast signed the Declaration of Acceptance of Office having been elected as the Chairperson of Aber Valley Community Council.

Councillor D. Daniels to sign the form at the next meeting having been elected as the Vice Chairperson of Aber Valley Community Council

## **7. BANKING ARRANGEMENTS**

It was agreed that the existing arrangements with the Co-operative Bank continue.

It was agreed that the Clerk be the Responsible Financial Officer for the Community Council in accordance with the requirements of Section 151 of the Local Government Act 1972 and the following Members remained as account signatories:

Councillor E. P. Prendergast  
Councillor J. Taylor  
Councillor M. Battle  
Councillor L. Binding

## **8. COMMUNITY COUNCIL COMMITTEES**

Members were appointed to serve on the following Community Council committees:

- a) Finance Committee  
Chairperson, Clerk, Councillor J. Taylor, Councillor D. Daniels, Councillor T. Richards, Councillor M. Stretch
- b) Forward Work Programme Committee  
All Members

## **9. OUTSIDE BODIES**

Members were appointed to serve as representatives of the Community Council on the following outside bodies:

- a) Town and Community Councils Joint Liaison Committee  
Councillor A. Diblasi and Councillor D. Daniels
- b) Community Council Liaison Sub Committee  
Councillor A. Diblasi (Reserve: Councillor D. Daniels)
- c) Caerphilly & District Twinning Association  
Councillor T. Richards
- d) Aber Valley Partnership  
Councillor E. P. Prendergast
- e) Senghenydd Community Centre Management Committee  
Councillor D. Berry
- f) Abertridwr Community Centre Management Committee  
Councillor M. Battle
- g) School Governors  
Nant-y-Parc Primary School – Councillor D. Berry  
Ysgol Ifor Bach – Councillor T. Richards  
Cwmaber Infant School – Councillor M. Stretch  
Cwmaber Junior School – Councillor P. Yandle

**10. ANNUAL ACCOUNTS 2017/18**

Members received and approved the Statement of Accounts for the year ending 31<sup>st</sup> March 2018.

**11. RISK ASSESSMENT 2018/19**

Members reviewed and adopted the Risk Assessment for 2018/19.

**12. POLICIES AND DOCUMENTS 2018/19**

Members received a copy of the following documents:

Standing Orders  
Forward Work Programme Terms of Reference  
Finance Committee Terms of Reference  
Fixed Asset Register

**13. CHAIRPERSONS ALLOWANCE 2018/19**

*The Chairperson left the room and took no part in the discussion.*

It was agreed that the Chairperson's allowance for 2018/19 would be £100.

**14. MEMBERS ATTENDANCE RECORD**

The Member's attendance record for 2017/18 was presented.

**Signed:** \_\_\_\_\_

**Chairperson  
Aber Valley Community Council**